

MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
PERSONNEL COMMITTEE MEETING **MINUTES**
May 15, 2020

*Send to
Emily + Dave Y.
C.*

I. Old Business

A. None to report

II. New Business

A. Approval of the following Memorandum of Understanding between the Milford Education Association and the Milford Exempted Village School District:

1) Changes to the contractual supplemental salary schedule (Attachment)

B. Review the following policies regarding COVID-19:

1) Family and Medical Leave Act Expansion (GBRA)(GBRA-R)

2) Emergency Paid Sick Leave (GBRAA)(GBRAA-R)

C. Administrative Reassignment - **Information only - no board action required**

1) Carter, James - Assistant Principal, Moving from High School to Mulberry
He is currently in the middle of a 2 year contract

D. Approval of Administrative Contract Recommendation:

1) Haluga, David* - High School, Assistant Principal, 2 year contract, 223 day,
effective 8/1/20, \$83,000

E. Approval of \$65 stipend for personal cell phone use for the following Administrator:

1) Haluga, David, effective 8/1/20

F. Approval of Administrative Contract Recommendations:

1) Carraher, Melissa - 3 year

2) Espy, Minna - 2 year

3) Ferguson, Shane - 2 year

4) Hatfield, Robert - 2 year

5) McReynolds, Malinda - 2 year

6) Savage, Douglas - 3 year

7) Sloan, Sarah - 2 year

8) Wells, Todd - 2 year

9) Willson, Thomas - 3 year

10) Wolf, Rebecca - 2 year

- 11) Yeager, Daniel - 3 year
- G. Approval of Professional Services provided:
- 1) Zidron, Jeff, 150 day contract, \$375 per diem, effective 8/1/19
- H. Approval of the following Certified Resignations:
- 1) Finkleman, Allison - Junior High, Computer Science Teacher, effective 8/10/20
 - 2) Kennedy, Alana - High School, School Psychologist, effective 8/10/20
 - 3) Wygle, Sarah - McCormick Elementary, Special Education Teacher, effective 8/10/20
- I. Approval of Certified Resignation for the Purpose of Retirement:
- 1) None to report
- J. Approval to pay the following certified employees a stipend for mentoring School Psychologist and Speech and Language Pathologist students from Miami University:
- 1) Litman, Shawna - \$600
 - 2) Meer, Keely - \$300
 - 3) Placko, Jessica - \$300
 - 4) Silvers, Mary Beth - \$300
 - 5) Westerkamp, Christina - \$300
- K. Family Medical Leave of Absence (Certified Staff)
FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only)**
- 1) Bernens, Mary, JH - 6/14-9/6/20
 - 2) Cambron, Joe, HS - Intermittent
 - 3) Derrick, Alaina, MCM - 7/4-10/21/20
 - 4) Georges, Katie, PTS - 2/17- 5/29/20
 - 5) Green, Emily, JH - 2/15-5/29/20
 - 6) Hinchliffe, Christina, CLS - Intermittent
 - 7) Issler, Katelyn, JH - 7/26-10/19/20
 - 8) Kirkland, Ashley, HS - 4/3-6/1/20
 - 9) Nicolas, Emma, HS - 7/25-10/21/20
 - 10) Noeth, Sarah, MLB - 5/3-5/29/20
 - 11) Parker, Becky, JH - Intermittent
 - 12) Sears, Emily, HS - 5/1-8/1/20
 - 13) Settles, Kara, MPS - 7/6-8/31/20

- 14) Teeter, Kaitlyn, CLS - 5/15-5/29/20
- 15) Young, Amanda, CLS - 7/23-10/15/20

L. Approval of Family Care Leave of Absence (**unpaid requires board approval**)

- 1) None to report

M. Approval of Non-renewal of Reading Tutor Contracts:

- 1) Back, Danielle
- 2) Bryant, Lauren
- 3) Callahan, Amanda
- 4) Donahue, Cheryl
- 5) Hayden, Carol
- 6) Merz, Shelley
- 7) Mitchell, Jessica
- 8) Morgan, Leslie
- 9) Ryan, Devinmarie
- 10) Savitz, Sara
- 11) Schueler, Erin
- 12) Skorcz, Allison
- 13) Sundberg, Cari
- 14) Taylor, Anna
- 15) White, Amanda

N. Approval of Certified One Year Contract Recommendations for the 2020-21 school year:

- 1) Bauman, Eric
- 2) Belsky, Kara
- 3) Bradburne, Catherine
- 4) **Brewka, Thelma (added on 5/11/20)**
- 5) Carmel, Rebecca
- 6) Carpenter, Timothy
- 7) Chandler, Amanda
- 8) Cox, Keith
- 9) Derrick, Alaina
- 10) Desgrange, Emily
- 11) Dumont, Joseph
- 12) Fortuna, Kelly
- 13) Green, Allison
- 14) Hyde, Natalie

- 15) Kerrigan, Shawn
- 16) Kuhlman, Bryant
- 17) Linsey, Julie
- 18) Mathias, Hannah
- 19) Milburn, Kendre
- 20) Minderman, Jared
- 21) Minor, Katherine
- 22) Molloy, Andrew
- 23) Morgan, Lindsay
- 24) Nobiling, Kathryn
- 25) Pope, Timothy
- 26) Racela, Lauren
- 27) Richter, Kaitlyn
- 28) Rohlfes, William
- 29) Sampsel, Matthew
- 30) VanHavel, Erin
- 31) Vorhees, Stacie
- 32) Winslow, Katherine

O. Approval of Certified Two Year Contract Recommendations for the 2020-21 school year:

- 1) ***Aliaga, Brandy (added 5/20/20 missed on original list)***
- 2) Arber, Kathryn
- 3) Baum, Denise
- 4) Behrens, Ann
- 5) Bennett, Breanna
- 6) Bernens, Mary
- 7) Booth, Marney
- 8) Borchers, Jennifer
- 9) Callahan, Linda
- 10) Capuson, Justine
- 11) Carey, Jaclyn
- 12) Claus, Joseph
- 13) Colwell, Haley
- 14) Coombs, David
- 15) Coomes, Katie
- 16) Cooper, Lauren
- 17) Croston, Brian
- 18) Dailey, Timothy

- 19) Desmond, Andrew
- 20) Disbennett, Timothy
- 21) Dittgen, Brandon
- 22) Duffy, Mary Virginia
- 23) Dunigan, Julia
- 24) English, Jenna
- 25) Essex, Teresa
- 26) Farrell, Brennan
- 27) Fraylick, Macy
- 28) Friesenborg, Jennifer
- 29) Gibson, Kristen
- 30) Gibson, Mary Tammy
- 31) Gillispie, Matthew
- 32) Goff, Jennifer
- 33) Grippa, James
- 34) Hagen, Samantha
- 35) Helms, Jill
- 36) Hilton, Elizabeth
- 37) Holden, Steven
- 38) Huggins, Kirk
- 39) Jason, Leslie
- 40) Johnson, Lauren
- 41) Johnson, Matthew
- 42) Kasper, Karen
- 43) Kirkland, Ashley
- 44) Kroell, Eric
- 45) Larson, Zachary
- 46) Lyden, Cynthia
- 47) Lynch, Alexandra
- 48) McMahon, Mary
- 49) McSwain, Sarah
- 50) Meer, Keely
- 51) ***Metzger, Kevin (added 5/20/20 missed on original list)***
- 52) Mikles, Chelsea
- 53) Miller, Terry
- 54) Nichols, Kimberly
- 55) Pitcher, Marissa
- 56) Placko, Jessica
- 57) Porter, Stephanie

- 58) Puckett, Justin
- 59) Rawlins, Carla
- 60) Rieman, Megan
- 61) Riggs, Kaylee
- 62) Ross-Marotta, Karri
- 63) Sadler, Justin
- 64) Schaub, Jackson
- 65) Shuluga, Molly
- 66) Smith, Harry
- 67) Smith, Jodi
- 68) Smith, Taylor
- 69) Sullivan, Miren
- 70) Tucker, Damon
- 71) VanHove, Melissa
- 72) Veatch, Erin
- 73) Vore, Erin
- 74) Voskuhl, Kelly
- 75) Wahl, Geoff
- 76) Waldman, Lottie
- 77) Watts, Amy
- 78) Weiler, Briana
- 79) West, Matthew
- 80) Wiemken, Rachel
- 81) Williams, Kimberly
- 82) Williams, Pamela
- 83) Wright, Katherine
- 84) Yards, Ryan
- 85) Zimmerman, Amanda
- 86) Zimmerman, Holly

P. Approval of Certified Continuing Contract Recommendations for the 2020-21 school year:

- 1) Chapman, Eric
- 2) Cheng, Yu-Ming
- 3) Hartley, Ryan Elizabeth
- 4) Hilen, Stephanie
- 5) Nunner, Sarah
- 6) Ossola, Amy
- 7) O'Toole, Deann

- 8) Otts, Sarah
- 9) Silvers, Mary Beth

Q. Approval of One Year Contract Recommendations for 2020-21 school year for Retired/Rehire Employees:

- 1) Ruth Brothers, Speech Pathologist, MA+15, experience 14, paid per diem Salary **
- 2) Carole Cox, High School, Math, MA+30, experience 12, 185 day contract, Salary **
- 3) Myra Powers, District, Gifted, MA+30, experience 10, 185 day contract, Salary **

R. Approval of Certified Hiring Recommendations for the 2020-21 school year:

- 1) Breeze, Alexandra* - Junior High, Spanish Teacher, MA, experience 4, 185 day contract, Salary **
- 2) Bright, Chase* - Seipelt Elementary, 5th Grade Teacher, BA, experience 0, 185 day contract, Salary **
- 3) Miller, Cassidy* - Mulberry Elementary, Special Education Teacher, MA, experience 3, 185 day contract, Salary **
- 4) Kowalski, Katie* - District, Psychologist Intern, MA, 195 day contract, \$23,084 (not determined by Milford Salary Schedule)
- 5) **Mattey, Mackenzie***- Junior High, Digital Media teacher, BA, experience 0, Salary ** **name added 5/18/2020**
- 6) TBD* - High School, Psychologist, 3 days per week, Salary ** **(no one recommended by board meeting)**
- 7) **Rummell, Zane*** - McCormick Elementary, Intervention Specialist, BA, experience 0, Salary ** **name added 5/21/2020**

****All certified salaries for the 2020-2021 school year will be based on the new Milford Education Association contract when approved.**

ALL NAMES MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR LICENSE.

S. Approval of the following Exempt Resignation:

- 1) Robinson, Deborah - Payroll **Assistant**, effective 6/30/20 **(Position title corrected 5/20/20)** (Contingent upon being rehired as Administrative Secretary for Special Education)

- T. Approval of Exempt Personnel One Year Contract Recommendations for the 2020-21 school year:
- 1) Burton, Jennifer
 - 2) Dorsey, Michelle
 - 3) Mundy, Tina
 - 4) Morrison, Katlyn
 - 5) Ostrowski, Mary Joyce
 - 6) Parker, Andrea
- U. Approval of Exempt Personnel Two Year Contract Recommendations for the 2020-21 school year:
- 1) Cooper, Jennifer
 - 2) Gray, Chandler
- V. Approval of Exempt Personnel Continuing Contract Recommendations for the 2020-21 school year:
- 1) King, Kathleen
 - 2) Mueller, Anne
- W. Approval of Exempt Hiring Recommendation:
- 1) Robinson, Deborah - Administrative Secretary, Special Education, District Office, 2 year, 230 day contract, effective 7/1/20, \$59,000
 - 2) Walker, Bradley - Payroll Manager, District Office, 1 year, 230 day contract, effective 7/1/20, \$73,000
- X. Approval of Exempt Personnel Salary Recommendations based on the 230 day Contract salary range effective 7/1/20
- 1) Hill, Diane - Central Office, Administrative Secretary, \$61,999
 - 2) Smith, Cindy - Central Office, Administrative Secretary, \$61,999
- Y. Approval of Classified Resignations:
- 1) Egleston, Dorothy - Food Service Worker, effective 5/31/20
 - 2) Van Syoc, Cindy - Teacher Aide, last work day is 5/28/20, for the purpose of retirement effective 6/1/20
- Z. Approval of Classified Contract Non-renewals:
- 1) None to report
- AA. Medical Leave of Absence

- 1) None to report

BB. Approval of Classified One Year Contract Recommendations for the 2020-21 school year:

- 1) Baker, Beth Anne
- 2) Battistone, Ann
- 3) Bradford, Robert
- 4) Coats, Joshua
- 5) Hesketh, Amanda
- 6) Johnston, Joseph
- 7) Mattei, Megan
- 8) Morrison, Melissa
- 9) Owens, Kevin

CC. Approval of Classified Two Year Contract Recommendations for the 2020-21 school year:

- 1) Bryant, Cynthia
- 2) Combs, Becky
- 3) Cunningham, Jacob
- 4) Doll, Patricia
- 5) Harvey, Paula
- 6) Hauser, Teresa
- 7) Iles, Kelly
- 8) Kelly, Amanda
- 9) Larkin, Barbara
- 10) Moussetis, Nancy
- 11) Noble, Joshua
- 12) Noe, Kimberly
- 13) Ostholthoff, Donald
- 14) Ostholthoff, Laura
- 15) Perkins, Judy
- 16) Rucker, Henry
- 17) Schneider, Christopher

DD. Approval of Classified Continuing Contract Recommendations for the 2020-21 school year:

- 1) Baldwin, Helen
- 2) Chaffin, Kevin
- 3) Delaney, Regina

- 4) Demint, Jesse
- 5) Flynn, Stefanie
- 6) Gilman, Jody
- 7) Hedrick, William
- 8) Hofer, Lois
- 9) Jones, Sandra
- 10) Jones, Terry
- 11) Lynn, Katherine
- 12) McEntush, Kari
- 13) Nelson, Jessica
- 14) Sauer, Melissa

EE. Approval of Classified Hiring Recommendations for 2019-20 school year:

- 1) Cresap, Bonnie* - High School, Custodian, experience 5, 8 hours per day, 260 day contract, \$18.22/hour effective 3/23/20

REMOVED FROM AGENDA AFTER BONNIE DECLINED THE POSITION ON 5/15/20

FF. Approval of Classified Hiring Recommendations for 2020-21 school year:

- 1) Edwards, Elora* - Meadowview, Food Service Manager, experience 7, 7.5 hours/day, 184 contract, **/hour
- 2) Johnston, Joseph - Pattison, Food Service Manager, experience 7, 7.5 hours/day, 184 contract, **/hour
- 3) Grimes, Angie* - Junior High, Building Secretary, experience 6, 8 hours per day, 224 day contract, **/hour
- 4) Egleston, Dorothy - Substitute Food Service Worker
- 5) Miller, Cindy - Substitute Food Service Worker
- 6) Thomayer, Marcella - Substitute Food Service Worker
- 7) Kneipp, Karen - Substitute Custodian

****All classified rates for the 2020-2021 school year will be based on the new Milford Classified Employee Association contract when approved.**

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

GG. Approval of Building Supplemental Contract Recommendations for the 2020-21 school year:

- 1) Robinson, Deborah - Board of Education, Building Wellness Liaison, \$300
- 2) Moreira, Jamie - Preschool, Building Wellness Liaison, \$300

- 3) Bothe, Tori - Smith Elementary, LPDC Building Rep, \$500
- 4) Holden, Steve - Smith Elementary, Grade Level Chairperson, level 6, pay step 3, Salary**
- 5) Knepper, Brittany - Smith Elementary, Grade Level Chairperson, level 6, pay step 0, Salary**
- 6) Wirth, Allison - Smith Elementary, Building Wellness Liaison, \$300
- 7) Gibson, Kristen - McCormick Elementary, Grade Level Chairperson, level 6, pay step 5, Salary**
- 8) Wickert, April - McCormick Elementary, Grade Level Chairperson, level 6, pay step 3, Salary**
- 9) Williams, Lisa - McCormick Elementary, Local Professional Development Committee Building Rep, \$500
- 10) Born, Kari - Meadowview Elementary *and Preschool*, Local Professional Development Committee Building Rep, *\$500 (incorrect position and salary)*
- 11) Clay, Halie - Meadowview Elementary, Building Wellness Liaison, \$300
- 12) Merkt, Jessica - Meadowview Elementary, Grade Level Chairperson, level 6, pay step 3, Salary**
- 13) Bruce, Jennifer - Meadowview Elementary, Grade Level Chairperson, level 6, pay step 7, Salary**
- 14) Kolady, Suzy - McCormick Elementary, Building Wellness Liaison, \$300
- 15) Dingus, Heather - Mulberry Elementary, Grade Level Chairperson, level 6, pay step 7, Salary**
- 16) Thompson, Michell - Mulberry Elementary, Grade Level Chairperson, level 6, pay step 2, Salary**
- 17) Thompson, Michell - Mulberry Elementary, Local Professional Development Committee Building Rep, \$500
- 18) Huxell, Jennifer - Mulberry Elementary, Building Wellness Liaison, \$300
- 19) Robbe, Kelly - Pattison Elementary and Preschool, Local Professional Development Committee Building Rep, \$1000
- 20) Klein, Diane - Pattison Elementary, Building Wellness Liaison, \$300
- 21) Butcher, Leslie - Pattison Elementary, Grade Level Chairperson, level 6, pay step 0, Salary**
- 22) Johnson, Deborah - Pattison Elementary, Grade Level Chairperson, level 6, pay step 12, Salary**
- 23) Kirby, Christina - Seipelt Elementary, Grade Level Chairperson, level 6, pay step 2, Salary**
- 24) Vezina, Stephanie - Seipelt Elementary, Grade Level Chairperson, level 6, pay step 1, Salary**

- 25) Gibson, Tammy - Seipelt Elementary, Local Professional Development Committee Building Rep, \$500
- 26) Burbage, Christa - Seipelt Elementary, Building Wellness Liaison, \$300
- 27) Beelman, Julie - Junior High School, Extended Service Counseling 7 days, Per diem
- 28) Cornillie, Chris - Junior High School, Extended Service Counseling 7 days, per diem
- 29) Edwards, Rebecca - Junior High School, Department Chair English, level 10, pay step 5, Salary**
- 30) Rieck, Craig - Junior High School, Department Chair Math, level 10, pay Step 13 , Salary**
- 31) Bernens, Mary - Junior High School, Department Chair Science, level 10, pay step 1, Salary**
- 32) Lane, Beth - Junior High School, Department Chair Special Education 75%, level 10, pay step 1, Salary**
- 33) Pope, Timothy - Junior High School, Department Chair Special Education 25%, level 10, pay step 0, Salary**
- 34) Ruck, Brian - Junior High School, Department Chair Social Studies, level 10, pay step 7, Salary**
- 35) ***TBD - Junior High, Building Wellness Liaison, \$300 (no one recommended by board meeting)***
- 36) Greenwell, Brad - Junior High, LPDC Building Rep, \$1000
- 37) Carpenter, Timothy - Junior High, Vocal Music Coordinator, level 7, pay step 11, Salary**
- 38) O'Neill, Anna - High School, Department Chair Social Studies, level 11, pay step 2, Salary**
- 39) Dumont, Joseph - High School, Department Chair Special Ed, level 11, pay step 0, Salary**
- 40) Woods, Betsy - High School, Department Chair English, level 11, pay step 11, Salary**
- 41) Metzger, Sarah - High School, Department Chair Math, level 11, pay step 2, Salary**
- 42) Moorehead, Melody - High School, Department Chair Science, level 11, pay step 3, Salary**
- 43) Pittenger, Samantha - High School, Department Chair World Languages, level 10, pay step 9, Salary**
- 44) Dolezal, Michelle - High School, Extended Service Counseling 7 days, per diem
- 45) Emmons, Elizabeth - High School, Extended Service Counseling 7 days, per

- diem
- 46) Hartley, Ryan - High School, Extended Service Counseling 7 days, per diem
 - 47) Lyden, Cynthia - High School, Extended Service Counseling 7 days, per diem
 - 48) Richter, Kaitlyn - High School, Extended Service Counseling 7 days, per diem
 - 49) Dailey, Timothy - High School, Instrumental Music Coordinator, level 5, pay step 2, Salary**
 - 50) Hawk, Adrian - High School, Building Wellness Liaison, \$300
 - 51) Cheng, Yu-Ming - High School, LPDC Building Rep, \$1500
 - 52) Robbe, Kelly - District, LPDC Chairperson, \$500
 - 53) Huffer, Heidi - District Title I Support Person, \$1000
 - 54) Steinle, Amy - District Gifted Intervention Specialist 10 days, per diem
 - 55) Dailey, Timothy - High School, Band Director, level 12, pay step 12, Salary**
 - 56) Carpenter, Tracy - High School, Vocal Music Coordinator, level 7, experience 30, Salary**
 - 57) Arber, Katie - High School, Dramatics Coordinator, **level 10, pay step 12**, Salary** **(corrected 5/20/20)**
 - 58) Luessen, Christopher - High School, Yearbook, level 7, pay step 3, Salary**
 - 59) Clay, Halie - Kindergarten Remote Learning Specialist, level 6, Salary**
 - 60) Schwerer, Jessica - 1st Grade, Remote Learning Specialist, level 6, Salary**
 - 61) Otts, Sarah - 2nd Grade, Remote Learning Specialist, level 6, Salary**
 - 62) Rausch, Erika - 3rd Grade, Remote Learning Specialist, level 6, Salary**
 - 63) Walker, Emma - 4th Grade, Remote Learning Specialist, level 6, Salary**
 - 64) Langston, Shannon - 5th Grade, Remote Learning Specialist, level 6, Salary**
 - 65) Smith, Charles - 6th Grade, Remote Learning Specialist, level 6, Salary**
 - 66) Huggins, Tracy - Unified Arts, Remote Learning Specialist, level 6, Salary**

*****All supplemental salaries for the 2020-2021 school year will be based on the new Milford Education Association contract when approved.***

- HH. Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2020-21 school year:
- 1) Marks, Jennifer - High School, Water Polo, Head Coach, level 8, Pay Step 2, Salary**
 - 2) Neverman, Michael - High School, Girls Tennis, Head Coach, level 8, Pay Step 3, Salary**

- 3) Richmond, Tim* - High School, Cross Country Boys, Head Coach, level 9, pay step 15, Salary**
- 4) Epp, Colleen - High School, Cheerleading Fall, Head Coach, level 6, pay step 1, Salary**
- 5) Wall, Alicia - High School, Cheerleading Competition Coach. level 6, pay step 5, Salary**
- 6) Stilwell, Megan* - High School, Swimming, Head Coach, level 12, pay step 10, Salary**
- 7) Gill, Amy - High School, Volleyball Girls, Head Coach, level 10, pay step 7, Salary**

*****All Athletic/Activity salaries for the 2020-2021 school year will be based on the new Milford Education Association contract when approved.***

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete. If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

Next Personnel Meeting is scheduled for June __, 2020