

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT**  
**BUILDING AND GROUNDS MEETING MINUTES**  
**August 12, 2019**

Attendance: Jeff Johnson, Nancy House, George Lucas, Chris Hamm, James Rhodes and Brenda Carter

1. **July Meeting Minute Approval-** July minutes were approved.
2. **South Update-** There is a public hearing at the Milford City Planning Commission scheduled for Wednesday , August 14th. Jeff plans to attend the meeting, he hopes to get more details and description of the layout at the meeting.
3. **MJHS Sign-** The electronic sign at the Junior High has panels that don't work anymore. The sign is 9-10 years old and we can not get replacement parts. We can replace the sign with a 2 ½ foot sign (red only) for about \$9,400.00. Jeff believes this investment can carry over with possible use in the future.
4. **Elementary Roof A/E Proposals-** Only two responses were received.
  - ~ SHP - Local and have designed a lot of schools. Have worked with them in the past and they helped us walk through each aspect with many resources behind them.
  - ~ Mays Consulting & Evaluation Services - They are out of Columbus and have nothing local to view. Have no history with Clermont County.

McGill Smith Puncheon we did not hear from.  
Elevar informed us they were not going to bid.  
One company called for information after the bid was closed.

Jeff's recommendation is SHP and was confirmed.

5. **Carbon Monoxide Detectors-** Miami Township FD has brought it to our attention the new requirement in all new and existing buildings. This Fire Code was put in place in 2017 by the Ohio State Fire Marshal. We are out of compliance right now. We have a number of different gas fired pieces of equipment in our buildings. Emcor is estimated at \$56,000 to do all buildings to add CO monitoring to all buildings via our HVAC control system. A hybrid solution would be have six elementary buildings and the high school tie into the HVAC monitoring. PreSchool and JH have local audible CO detectors. This brings the cost down to about \$33,000 (\$32,000 to Emcor and \$1,000 for local detectors).

## 6. Transportation Update-

- a. **Impractical - Deeming impractical** is when we are within 30 minutes but there are too few students (<15) transported.
  
- b. **Timings** - Starting from the students home school and not from their home. If outside of the 30 minutes we have no obligation to transport. With elementary buildings if one gets transportation inside the 30 minutes each elementary will get it, this has been past practice. If timings are old a parent can request new timings that ODE verifies. The timings would be done by ODE during normal school traffic times and on the bus. ODE rep would ride the bus.

You must apply for transportation when the student is not enrolled in Milford Schools. The deadline was June 14, 2019 so transportation can get number to begin their routes. People are still applying, we got two on Friday and one this week. Bus drivers handout forms at the end of the year to students informing them of their responsibility to apply for transportation and the schools were also contacted. Twenty students have applied since mid-July. If a student has an IEP they will be transported. The estimate is 59 total routes right now. Some students do not ride the bus everyday but the space for them has to be left open for anytime that they might ride.